

1. **ONLINE APPLICATION:** Fill out the graduate admissions application available on the Graduate Division website at <https://gradadmit.berkeley.edu/apply/start.html>.
2. **TRANSCRIPTS FOR DOMESTIC APPLICANTS:** Upload unofficial transcripts with the online application for the initial departmental review. You do not need to send the department paper copies. Official transcripts of all college-level work will be required only **if admitted**. Official transcripts must be in sealed envelopes as issued by the school(s) you have attended. Request a current transcript from every post-secondary school that you have attended, including community colleges, summer sessions, and extension programs.

**TRANSCRIPTS FOR INTERNATIONAL APPLICANTS:** Upload unofficial transcripts with the application for the departmental initial review. In addition to this, you must send to the department, official paper transcripts or academic records for all university-level studies you have completed, whether at U.S. institutions or abroad. If your academic records do not include official evidence of the award of your degree, you must also submit additional documents that verify that it has been awarded. Academic records should be issued in their original languages accompanied by English translations (usually prepared by your university or governmental agency, unless the institution issues original documents in English). In general, records or transcripts must be issued directly by the school and contain the school's stamp or embossed seal and a signature of the authorizing official. For more detailed information on acceptable documents, please contact Graduate Admissions. Send the transcripts to Global Studies, University of California, Berkeley, 101 Stephens Hall Berkeley, CA 94706-2306, USA.

3. **LETTERS OF RECOMMENDATION:** Send **three letters of recommendation** from three recommenders who are familiar with your work, preferably in an academic setting. We will accept online letters of recommendation only. Instructions on how to submit letters are included in the Graduate Admissions application.
4. **ACADEMIC WRITING SAMPLE:** Writing samples must be 10-15 pages in length and in English. Examples include an essay or book review. You can upload the writing sample as part of the online application. Do NOT send or email writing samples to the department.
5. **GRE TEST SCORES:** Submit **GRE scores of the general test** (Verbal, Quantitative, and Analytical components). Scores must be sent directly by ETS to UC Berkeley (institution code 4833). Do not send test scores directly to our department. Current scores are preferred, however, scores up to five years old will be accepted.

For more information on when test scores are mailed out by ETS, see [http://www.ets.org/gre/revised\\_general/scores/get/](http://www.ets.org/gre/revised_general/scores/get/). Note that for the computer test, scores are sent to institutions approximately 10-15 days after the test date. For the paper-based test, the last year from which we will accept test results is 2012.

6. TOEFL (INTERNATIONAL STUDENTS ONLY): All applicants from countries in which English is not the official language are required to submit official evidence of English language proficiency through the TOEFL or IELTS exams. If you have completed at least one year of full-time academic course work with grades of B or better in residence at a U.S. university, you do not need to take the TOEFL. For Fall 2017, tests taken before June 1, 2015 will not be accepted, even if your score was reported to Berkeley. Test of English as a Foreign Language (TOEFL) — a score of 90 or higher on the TOEFL iBT or 550 or higher on the paper-based exam is required. International English Language Testing System (IELTS) — a score of 7 or higher on the academic module. Scores must be sent directly by ETS to UC Berkeley (institution code 4833 for TOEFL). Do not send test scores directly to our department.

Applicants are also required to read and meet the admissions requirements of the Graduate Division listed at [http://grad.berkeley.edu/admissions/admis\\_require.shtml#4](http://grad.berkeley.edu/admissions/admis_require.shtml#4). Applicants will be notified of our decision in late-February. Decisions will be sent via email to the address that you list on your application.

### **Tuition and fees**

2016-2017 tuition and fees for new graduate students were \$8,914.25 per semester for California residents, and \$16,465.25 per semester for non-California residents (includes international students). Please note these fees are likely to change for the class entering in 2018. Please consult the [Registrar's Office](#) for the latest information. Non-resident students can gain California residency if they follow the [residency requirements listed by the Registrar's Office](#). For additional information, please refer to the financial support section of the Graduate Division at <http://grad.berkeley.edu/financial/index.shtml>. For international students, please refer to the information listed at <http://internationaloffice.berkeley.edu/aid/>.

### **Financial Assistance**

Admitted Students are eligible for varying amounts of departmental aid. Some aid is based on California residency status. Students can apply to become Graduate Student Instructors (teaching assistants), and Graduate Student Researchers. These positions, which are open to international students, come with a significant tuition remission and a monthly paycheck.

More information can also be found at the following websites:

- [Graduate Division](#)
- [Financial Aid office](#) (domestic graduate students)
- [Berkeley International Office](#) (international students)

### **Profile of a successful applicant**

- The profile of a successful applicant is likely to include such attributes as:
- An upper division grade point average of 3.5 or higher (In evaluating grade point average, particular emphasis is placed on the applicant's last two years of undergraduate study and on his or her work in the area in which he or she intends to specialize.). For assistance calculating your major GPA, please consult the GPA Calculator. [GPA Calculator](#) (Excel file)
- A writing sample of high caliber.

- A verbal GRE test score in the 90-99th percentile.
- Excellent letters of recommendation from academic sources that can comment in detail on scholarly attributes.
- A concise, mature, and directed statement of purpose that fits within the interdisciplinary Global Studies program requirements and capabilities.

We welcome your application. If you have further questions (after thoroughly reading all of the information listed above), please contact Dreux Montgomery at [dmontgom@berkeley.edu](mailto:dmontgom@berkeley.edu)

Global Studies, University of California, Berkeley  
101 Stephens Hall, Berkeley, CA 94706-2306